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| Has the Family Court made any orders about your property or your ex-spouses property (including your super or your ex-spouses super?) | <input type="checkbox"/> No <input type="checkbox"/> Yes – Please bring of the Orders if you have them |
| Do you have a pre-nuptial or financial agreement? | <input type="checkbox"/> No <input type="checkbox"/> Yes – Please bring a copy of the document |
| Do you have your own private company or business? | <input type="checkbox"/> No <input type="checkbox"/> Yes – Please bring in a copy of: - the constitution - the last 2 balance sheets |
| Do you have a Family Trust? | <input type="checkbox"/> No <input type="checkbox"/> Yes – Please bring in a copy of: - the Trust Deed - any variations to the Trust Deed - the last 2 balance sheets - any deed of nomination (appointors) |

Fees for the preparation of your Will(s) are usually based on time and complexity. You should discuss the matter of fees with your attorney.

All additional work such as where clients have existing Family Trusts, businesses, self-managed superannuation funds or where detailed discussions are necessary to weigh up competing priorities on the Estate, for example where there is an extended family through two or more marriages, all involve more time for which additional fees may be charged.

It may be prudent to consider the preparation of various Powers of Attorney or Living Wills at the same time. That may take an extra hour in office time.

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Other questions you will need to consider -

1. Who will you appoint as Executor or Executrix for your will? Do you need joint executors?
2. Do you want to appoint an alternative Executor or Executrix? Who would this be?
3. What is/are the full names, addresses and occupations of your intended Executor/Executors?
4. Do you wish to give specific property to specific persons and if so, can that property be unambiguously described or specified?
5. Do you need to consider estate planning? For example, do you -
 - want to pass on a family business;
 - have a superannuation payout;
 - want to make a gift to a charity;
 - have capital losses;
 - have property which may be caught by capital gains tax i.e. it was purchased before 19 September 1985;
 - have life insurance;
 - have family debts; or
 - want flexibility in distributing your assets, for example, there are more kids on the horizon or for tax purposes?
6. If you are establishing a testamentary trust, have you decided on a suitable trustee(s)?
7. Who will be your beneficiaries? What are their full names and addresses?
8. How will your estate be shared among these beneficiaries? Equally? Fractionally?
9. Are any of your intended beneficiaries minors?
10. Who will you nominate as residuary beneficiary or beneficiaries, if the main beneficiaries die?
11. Are there any other dependents and have you made adequate provision in your Will for them?
12. Do you want to appoint a guardian for your children whilst they are minors? Who will this be? What is their full name and address?
13. Do you want to give other directions, such as whether you would like to be buried or cremated and where you would like your remains buried?
14. Do you want to arrange and pay for your funeral in advance?
15. Do you wish to specify whether or not you agree to organ and tissue transplantation?
16. Where will you put your Will? Have you told anyone, e.g. the Executor where it is?
17. Where is the original of your present Will? Have you authorised retrieval of it?
18. Have you made a summary list of your current assets, bank and deposit account numbers?